

**TRAVEL ADVANCE  
STUDENT ADVANCE ESTIMATE / RECONCILIATION**

Name (Traveler): \_\_\_\_\_ Campus/Dept: \_\_\_\_\_  
(Attach Roster)

Travel Date(s): \_\_\_\_\_ Destination & Purpose of Travel: \_\_\_\_\_

ITEM	ADVANCE AMOUNT	ACTUAL EXPENSE	Reconciliation ADVANCE LESS ACTUAL	RECEIPT REQUIRED
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Registration (6412)

YES

